

Co Parenting Template for Communications

Dear _____:

I hope this correspondence finds you well. Per the Administrative Order and Public Policy in the state of Florida; I am providing the following Co-Parenting Update to ensure that we can effectively communicate as to what is in the best interests of our minor children pursuant to Florida Statue Section 61.13.

Minor Child #_____:

- As far as the Health (Mental/Physical) of _____:
 - *Provide information as to any upcoming doctors' appointments and if there is no court order prohibiting their attendance, encourage that party to attend. If there is a court order prohibiting this contact, then cite the court order but offer to provide an update after the appointment.*
 - As you know, I have never and would never block your access to _____'s medical records, so please be advised that as of ___/___/___ you are listed with _____(list medical provider)_____ as an authorized party to obtain medical records for _____. Although you have already been made aware of their contact information, in effort to ensure that you have what is most accurate and up to date, please find their contact information below:
 - *Contact Information for Medical Provider*
- As far as the Education of _____:
 - *Provide information as to any upcoming tests or school changes specifically for core courses (math, science, etc.).*
 - As you know, I have never and would never block your access to _____'s school records, so please be advised that as of ___/___/___ you are listed with _____(list educational institution)_____ as an authorized party to obtain school records for _____. Although you have already been made aware of their contact information, in effort to ensure that you have what is most accurate and up to date, please find their contact information below:
 - *Contact Information for Educational Institution*
- As far as the Extracurricular Actives of _____:
 - *Provide information as to any upcoming events/programs/activities if there is no court order prohibiting their attendance, encourage that party to attend. If there is a court order prohibiting this contact, then cite the court order but offer to provide an update after the event.*
 - As you know, I have never and would never block your access to _____'s extracurricular photos/awards/records, so please be advised that as of ___/___/___ you are listed with _____(list group name or sports team name)_____ as an authorized party to obtain extracurricular photos/awards/records for _____. Although you have already been made aware of the contact information, in effort to ensure that you have what is most accurate and up to date, please find the contact information below:
 - *Contact Information for Coach/Group/Team*

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- *In this last bullet, outline the overall disposition of Minor child and status with litigation. This is very important for you to make sure that you are fostering the relationship between the other parent and the minor child. Furthermore, you are not to say things that are negative without outlining the specific efforts you are making in response to it. For example, if a minor child doesn't want one parent to attend a school event and there no court order prohibiting the Parties attendance then your update will read as follows:*
 - *“As you know, I am doing everything possible to foster the relationship between you and _____. Nevertheless, as a young child, they have several emotions about this process and at this time have expressed concerning statements to me about their desire to have you attend their “e.g. soccer game.” I have substantively attempted to convey the love and support you have of ____ to him/her but despite my best efforts these expressions are still being made consistently. I am seeking your co-parenting input as to how you would like to handle these statements. I am open to doing what is the best interests of _____ and understand that you would want to keep as many things constant in their lives at this tumultuous time. Therefore, if you decide to hold off on attendance until you can come up with a plan of communication, counseling, etc. to restore the relationship between you and _____; I will of course take photos or videos of her/his “e.g. soccer game” to ensure you don't miss out on these memories. I look forward to your detailed plan of how you want to address the comments outlined herein made by the minor child.*

The overall key of co-parenting is to make sure that you are giving all the information that you would want and what is necessary for each parent to know to parent the child in the best manner possible. You don't want to ever appear to be demanding or barking information at the other parent, it's a conversation.