



# Thomas Law Firm PLLC

*I'm Here*

## CHILDREN'S EXPENSES CHART/ COMMUNICATION TEMPLATE

Minor Child's Name	Uncovered Medical Expense/Children's Expense (Description)	Total Costs for Expense	Amount paid by Requesting party	Date Expense Incurred	Amount requested from other & date request sent for payment	Date of other parent's payment on expense

Dear \_\_\_\_\_,

Pursuant to our \_\_\_\_\_ (Final Judgment/Parenting Plan/Controlling Court Document), we are to share all children's expenses \_\_\_\_\_ (Equally, Pro Rata, etc.). On \_\_\_\_\_, our child \_\_\_\_\_, required \_\_\_\_\_ (whatever the expense is, description) \_\_\_\_\_ and it was a total cost of \$ \_\_\_\_\_. Pursuant to our \_\_\_\_\_ (Final Judgment/Parenting Plan/Controlling Court Document), I am sending a copy of the receipt for the total amount due, proof of payment of my portion and I am requesting that you pay your portion (if you have already paid the whole thing then ask for reimbursement instead) within thirty (30) days of this communication. Thank you in advance for your cooperation.

\*As a reminder, if you have shared parenting you will want to make sure that you get these costs approved ahead of time by the other parent so that they can't say you made a unilateral decision later on.